# Dale Community Primary School and Stonehill Nursery School

# Our School Publication Scheme

# This is a list of information we hold. Not all will be released as part of an FOI request. All requests will be considered in line with our policy and obligations.

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| **Information available** | **How the information can be obtained** | **Charge** |
| Who’s who in our School | School Website | No charge |
| Governing body. Names and contact details of the governors and the basis of their appointment | School Website | No charge |
| Instrument of Government. Funding Agreements. | DfE website - Link | No charge |
| Staffing structure | School Website | No charge |
| School Session times, term dates and holidays | School Website | No charge |
| Location & Contact information *address, telephone numbers & website* | School Website | No charge |
| Contact details for the Headteacher and the Governing Body | School Website | No charge |
| School Prospectus | School Website | No charge |

**Financial information** relating to projected and actual income and expenditure, procurement, contracts and financial audit

(Minimum of current and the previous two years financial year)

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| Annual financial statements, capital funding and income generation for prior years | gov.uk - benchmarking | No charge |
| Statutory Accounts | gov.uk - benchmarking | No charge |
| Details of capital funding allocated to the school along with information on related building projects and other capital projects or sources of funding for current year | gov.uk - benchmarking | No charge |

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| Procurement and contracts, subject to the commercial/confidential public interest test | Contracts Register  available on request | No charge |
| Pay Policy – statement on general procedures | Local Authority Website | No charge |
| Staff grading and structure | Local Authority Website | No charge |
| Governors’ allowances – details if allowances/expenses that can be claimed/incurred | We don’t pay/claim expenses | No charge |

**Strategies and plans**, performance indicators, audits, inspections and reviews.   
Current information as a minimum

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| School Profile -Government supplied data  Latest OFSTED report – summary and full report Examination results | DFE, OFSTED and School Website | No charge |
| Performance Management Policy and Procedures | School Network | No charge |
| Future plans | School Network | No charge |
| Safeguarding policies and procedures | School Website | No charge |

**Decision making processes** and records of decisions. Current and previous three years as a minimum

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| Admissions policy and decisions (not individual decisions) | Local Authority & School Website | No charge |
| Governing Board Meeting Agendas and Minutes *(this will exclude information that is properly regarded as confidential to the meeting)* | Governor Hub and School Network – available on request | No charge |

**Current written protocols, policies and procedures** for delivery our services and responsibilities.

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| All policies are available on our school website **dale.derby.sch.uk/policies.** Copies may be downloaded, and hard copies are available at no extra cost from the school office.  We do have a small number of policies that are not on the website. They may also be available on request. | School Website and Network | No charge |
| **Charging Regimes and Policies**: includes details of any statutory charging regimes – charges made for information routinely published. Clearly stating what costs are to be recovered, the basis on which they are made and how they are calculated. | Charging Policy on our website | No charge |

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| Curriculum circulars and statutory instruments | Email | No charge |
| Disclosure Logs | In school | No charge |
| Asset Register | In school | No charge |
| Extra-curricular activities and out of School Clubs | School Website | No charge |