19 September 2023

**PARENTS’ MEETING – Autumn 2023**

Dear Parent / Guardian

Autumn Term Parents’ Meetings will be held face to face in school on:

Tuesday 26 September 4.00pm – 6.00pm

Thursday 28 September 5.00pm – 7.00pm

Please can your eldest child return the below slip back to school and your times will be allocated and returned back to you.

Yours sincerely

**Mrs L Foster  
Head Teacher**

**…………………………………………………………………………………………………………  
Please complete this slip and return it to your eldest child’s class teacher.**  
 **Parents’ Meeting**

|  |  |  |
| --- | --- | --- |
| Child’s Name | Class | Allocated time (to be completed by the class teacher) |
|  |  |  |
|  |  |  |
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| --- | --- | --- | --- |
| Tuesday 26 September |  | Thursday 28 September |  |
| 4.00pm – 4.45pm |  | 5.00pm – 5.45pm |  |
| 4.45pm – 5.30pm |  | 5.45pm – 6.30pm |  |
| 5.30pm – 6.00pm |  | 6.30pm – 7.00pm |  |

I would prefer an appointment between: (Please tick choice of day and time)

Parent / Guardian signature …………………………………………………………