



**WELCOME** to **DALE**  
**COMMUNITY PRIMARY SCHOOL**





# WELCOME

**Welcome to Dale Community Primary School.**

We strive to provide a happy and caring environment for children to learn and grow.

We encourage our whole community to get involved and work together to support the development of our young people. Along with our provision at Stonehill Nursery, we provide the highest quality teaching and learning for children, aged 2 to 11 years.

We believe that alongside academic skills, children need to develop a wide range of life skills and attitudes to enable them to become life long learners.

We aim to: **Inspire a love of learning, build a strong community, celebrate our diversity and provide life-changing opportunities**, all of which will help our children to **achieve in all areas of school life**. These values have been developed with our families, staff and governors, to create a whole school environment where we can **Flourish** together.







# TERM DATES

Term dates and INSET days are updated annually. You can find the latest dates either in our half-termly school newsletter or on our website: [www.dale.derby.sch.uk/termdates](http://www.dale.derby.sch.uk/termdates).

## ATTENDANCE

Attendance is key to success at school, and our Attendance Officer plays a vital role in ensuring children are attending on time and every day. We want our children to be able to access the full curriculum, and benefit from all the learning and experiences on offer.

It is essential that absences are reported, to ensure the safety of all pupils. Please contact school and leave a message **before 9.00am** if your child is unable to attend: 01332 760070. All children must arrive at school before 9.00am and absences are only authorised in exceptional circumstances.

The school gates, on Meynell and Belvoir Street, are open from 8.40am - 8.50am. Once the gates are closed children must enter via the School Office. Foundation Stage children enter school via their own gate on Porter Road.

## HOW DO I APPLY?

Derby City Council are responsible for all our admissions and manage the application process on behalf of the school.

Go to: [www.derby.gov.uk/education-and-learning](http://www.derby.gov.uk/education-and-learning)  
>Schools and Colleges >School Admissions  
for admissions options across Derby.



# SCHOOL DAY

The school day runs from 8.40am, when the school gates open. Depending on year group, children are collected from the playground between 3.15pm - 3.25pm. We run a breakfast club and a wide range of sports clubs too. Please take a look at our 'Parents Section' on the website for more information.

## WHAT WILL MY DAY LOOK LIKE?

- 8.40am - Playground gates open
- 8.40am - FS Porter Road gates open
- 8.50am - FS and Playground gates close
- 9.00am - School day begins
- 11.45am - Foundation Stage lunchtime
- 12 noon - Key Stage 1 lunchtime begins
- 12.15pm - Key Stage 2 lunchtime begins
- 1.00pm - Foundation Stage lunch ends
- 1.15pm - Lunchtime ends for Key Stage 1 & 2
- 3.15pm - 3.25pm Year 1 - 6 children are dismissed onto the playground.
- FS children go home via the Porter Road exit.

## SCHOOL MEALS

School meals are **FREE for all Foundation Stage 2, Year 1 and Year 2 children.**

All meals are meat free.

A fruit snack and milk will be offered daily for FS, Year 1 and 2 pupils, this is at an additional cost of £10 per year, per child. School dinners are £2.10 per day from Year 3.

They must be paid for weekly.

Please hand a named envelope to class teachers. Children are able to bring a packed lunch instead. All **allergies** can be catered for. Please let us know about any allergies before your child starts, to ensure that we keep all our children safe and healthy.

A young girl with dark hair, wearing a dark blue school uniform with a white collar, is smiling and looking towards the right. In the background, another child in a similar uniform is partially visible, also smiling.

# READY FOR SCHOOL

## WHAT HAPPENS WHEN I START SCHOOL?

The normal entry point to school is the beginning of Foundation Stage 2 (aged 4/5). Parents and children receive induction sessions in the summer term before starting in the September.

Our staff guide families through the process. They support with: starter forms, routines and expectations. They are on hand to answer questions and reassure parents. Translators are on hand to help our non-english speaking families.

In September, Foundation Stage pupils have a part-time timetable, which lasts approximately 2 weeks. They attend either morning or afternoon sessions and this helps with the settling in period.

Children may also change schools part-way through a year, and will receive a mid-year induction before starting with us. We work closely with families to ensure that staff have the knowledge to support every child socially and academically.

## INDUCTION SESSIONS

Our Inclusion Officers are responsible for the induction process.

Families are invited into school to look around, meet our staff and complete the appropriate paper work.

Children complete a basic skills activity, to assess any need for support. They are allocated a class 'buddy' who will look out for them in the early weeks and introduce them to their peers.



## WHAT SHOULD I WEAR TO SCHOOL?

- Grey trousers, skirt, shorts or pinafore
- Grey or White Salwar Kameez
- White or light blue shirt, blouse or polo shirt
- Blue and white checked dress
- Navy blue sweatshirt or cardigan  
**(available to buy from school)**
- White or light blue hijab or scarf
- Black school shoes
- Black, grey or white socks
- **FREE BOOK BAG for every child**

Available to purchase from the school office:

School Logo Jumper: £9.25

School Logo Cardigan: £10.30

Please visit [www.dale.derby.sch.uk/school-uniform](http://www.dale.derby.sch.uk/school-uniform) to download a form and pre-order school uniform.

## PE DAYS

On PE days, children should come dressed in their PE Kits: White t-Shirt and navy shorts or leggings, black or navy track suit and black pumps or trainers. Jewellery is not permitted in school and earrings **MUST** be removed by parents, **BEFORE** children come into school.

# READY TO LEARN

Please ensure that your child arrives at school 'ready to learn'. Make sure they ...

- > have read a book, allocated by their teacher, from the 'Little Wandle' Phonics Online Library
- > have had a good night's sleep
- > have had a wash and brushed their teeth
- > have had a good breakfast

**Please listen to your child read everyday and write in their reading record.**

## CURRICULUM

We follow the National Curriculum and plan rigorously, to ensure a progression of skills and knowledge across all subjects. We use cross-curricular links to support children in making connections between subjects and promote language development, through a rich vocabulary, which is modelled and taught within lessons.

Our curriculum is carefully designed to contribute to pupils social, moral, spiritual and cultural development. For more information go to:

[www.dale.derby.sch.uk/curriculum-home](http://www.dale.derby.sch.uk/curriculum-home).







# COMMUNICATION WITH FAMILIES

## PARENT HUB

We use Parent Hub and Class Dojo to communicate with our parents and carers. FS use Class Dojo to share information about children's learning and Parent Hub is used across the school to send messages, reminders and urgent information. We recommend that all families download the apps to their mobile phones and enable notifications for up to date communication with school.

## TRANSLATION

We are a multi-cultural school and work alongside many families who do not speak English as a first Language. Our staff are on hand to help with communication, and staff are deployed at parents' evenings and meetings wherever possible. If you require any help, please communicate this to a member of staff as soon as possible, so that we can make arrangements to support you and your family.

## WHAT DO I DO IF I HAVE A COMPLAINT?

If you have a concern or complaint, please tell us as soon as you can and we will always do our best to resolve it quickly and effectively. We aim to respond to all complaints within 24 hours.

**(t) 01332 760070 or (e) [admin@dale.derby.sch.uk](mailto:admin@dale.derby.sch.uk)**

If you wish to make a complaint against the Head Teacher, please call the office and they will put you in touch with the Chair of Governors.





# OUR INCLUSIVE PROVISION

We are proud to be a school where diversity is celebrated and **everyone** is included. Our inclusion team work with our teaching and support staff to create a safe space for all children. We work together to break down barriers to learning, and provide a provision suitable for any additional needs and requirements.

## CONTACT A MEMBER OF THE SEND TEAM >

Our SENCO is on hand to support you and your child with any SEND requirements. You may contact them on: [senco@dale.derby.sch.uk](mailto:senco@dale.derby.sch.uk). You may also call the office on **01332 760070** and make an appointment with a member of the Inclusion team.

There is also lots more information on our school website, please go to: [www.dale.derby.sch.uk/send](http://www.dale.derby.sch.uk/send)

## WORKING TOGETHER

We encourage our pupils to express their views on all aspects of school life.

If your child has an EHCP, they will be involved in adding their views to the writing and reviewing of their outcomes as appropriate to their age and communication abilities.

The school also recognises the importance of communication with parents.

Our team work hard to ensure progress and transitions are well communicated, issues resolved and advice given for support at home.



“Pupils come from 20 different ethnic groups. They learn and play happily together, because you and your staff ensure that Dale is an inclusive and welcoming school.”

- OFSTED

## CONTACT US

[admin@dale.derby.sch.uk](mailto:admin@dale.derby.sch.uk)

[www.dale.derby.sch.uk](http://www.dale.derby.sch.uk)

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